



**Asia-Pacific  
Economic Cooperation**

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**2011/SOM1/CPLG/003**

Agenda Item: 4(1)

## **Updates to the Project Management Process**

Purpose: Information

Submitted by: APEC Secretariat



**Competition Policy and Law Group Meeting  
Washington, D.C., United States  
7-8 March 2011**



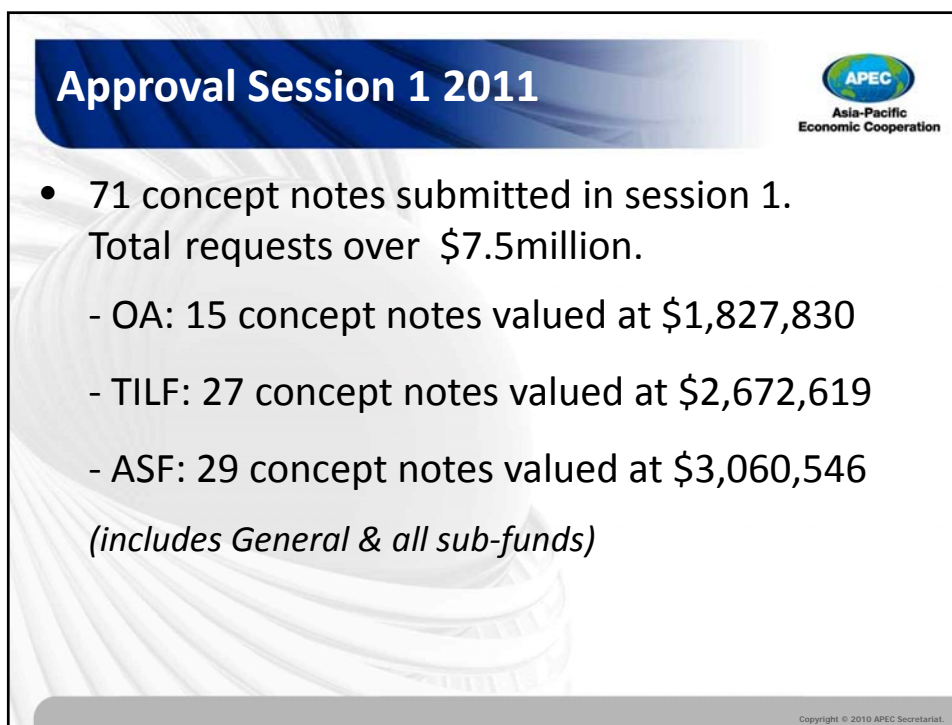
**Project Management Update**  
SOM1 & related meetings  
February & March, 2011

*Prepared by*  
APEC Project Management Unit


**Advancing Free Trade for Asia-Pacific Prosperity**

  
Asia-Pacific  
Economic Cooperation

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**Approval Session 1 2011**

  
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- 71 concept notes submitted in session 1.  
Total requests over \$7.5million.
  - OA: 15 concept notes valued at \$1,827,830
  - TILF: 27 concept notes valued at \$2,672,619
  - ASF: 29 concept notes valued at \$3,060,546  
*(includes General & all sub-funds)*

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## What funds are available?



Fund	Session 1	Session 3	Session 3
OA	586,192	586,192	586,191
TILF	1,487,995	1,487,995	1,487,995
ASF - General	1,469,123	1,469,123	1,469,124
ASF - Human Security	147,672	147,672	147,673
ASF - Avian Influenza	691,331	691,331	691,330
ASF - TFAP II	95,808	95,808	95,809
ASF - Technology	38,692	38,692	38,691
ASF - Energy Efficiency	1,611,598	1,611,598	1,611,598

*Correct as of 21 February 2011*

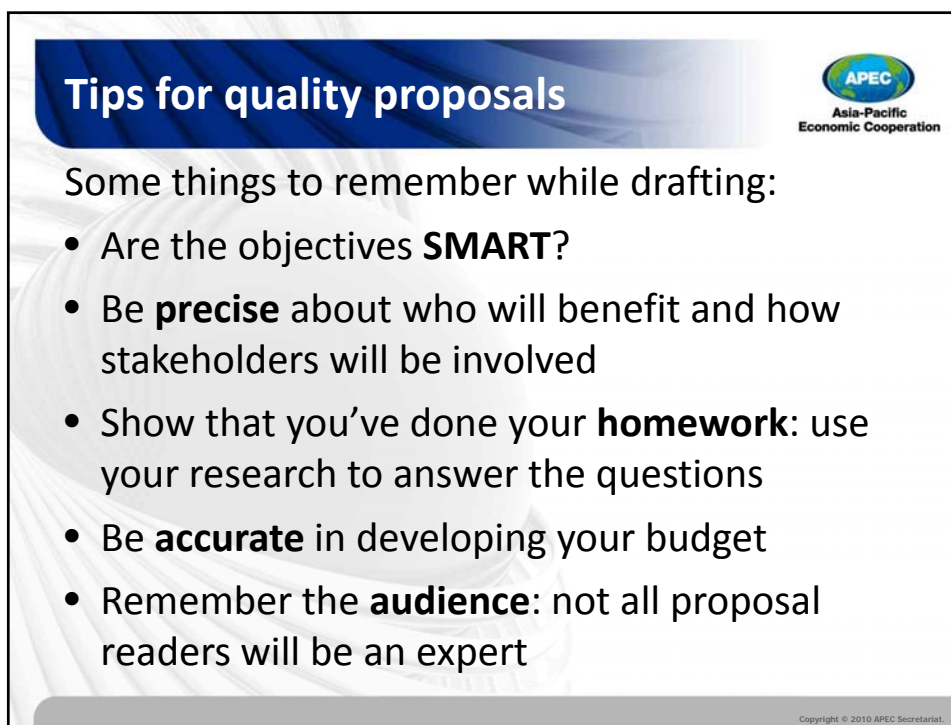
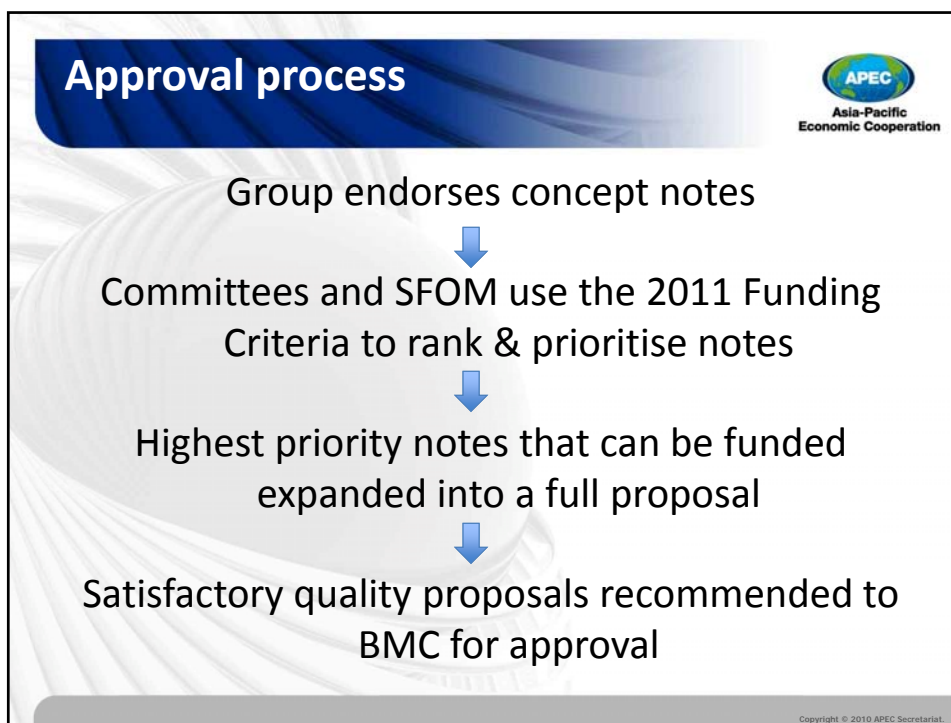
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## Session 2, 2011



- Session 2 closes:
  - 7 April**
  - midnight Singapore time (GMT +8)**
- By this time, you must have:
  - Forum endorsement & ranking
  - Sufficient co-sponsors
- Submit concept notes to your Program Directors via email. They will send it to PMU to co-ordinate the Committee prioritisation stage.

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## Project Implementation Phase



- Projects must be implemented in line with the *Guidebook on APEC Projects*

### **New ed. of the Guidebook - 1 Jan 2011**

- Projects completed within two financial years
- Monitoring reports (mandatory) submitted at 6 month intervals: *next due 1 August 2011*
- Completion report (mandatory) submitted within 2 months of project completion

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## Future work



BMC continues to work through reforms to improve APEC projects:

- Multi-year project pilot from session 2
- Continued strengthening of project monitoring and evaluation
- Changes in fund disbursement procedures

**Reforms are ongoing**

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## Multi-year projects



Pilot starting from approval session 2:

- Capacity building initiatives
- Maximum of \$500,000 over 5 years
- Minimum co-funding & co-sponsoring needed
- Must be a strategic priority for SOMs / Committees / SFOM
- Must have involvement of 2 APEC fora & external stakeholders

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## Where can I get more help?



Further assistance on projects can be found:

- Through the APEC Secretariat (your PD)  
<http://www.apec.org/Home/ContactUs.aspx>
- In the Guidebook on APEC Projects  
[http://www.apec.org/en/Projects/~media/Files/AboutUs/PoliciesandProcedures/2010/Projects\\_APEC\\_Guidebook\\_7thed\\_Oct2010.aspx](http://www.apec.org/en/Projects/~media/Files/AboutUs/PoliciesandProcedures/2010/Projects_APEC_Guidebook_7thed_Oct2010.aspx)
- On the AIMP Project Database site:  
[http://member.aimp.apec.org/pdb\\_sites/default.aspx](http://member.aimp.apec.org/pdb_sites/default.aspx)
- Through your BMC delegate

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