



**Asia-Pacific
Economic Cooperation**

2013/SOM1/CPLG/006

Agenda Item: 4

Project Management Update

Purpose: Information

Submitted by: APEC Secretariat



**Competition Policy and Law Group Meeting
Jakarta, Indonesia
3-4 February 2013**

Project Management Update

SOM1 & Related Meetings, Jakarta
January-February 2013

Prepared by
APEC Project Management Unit




APEC
Asia-Pacific
Economic Cooperation

Advancing Free Trade for Asia-Pacific Prosperity

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PROJECTS OVERVIEW: Projects funded in 2012




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| | |
|---------------------------------------|--------------|
| Number of Projects Requesting Funding | 215 |
| Value of Projects Requesting Funding | \$25,135,842 |
| Number of Projects Approved | 103 |
| Value of Projects Approved | \$11,504,811 |
| % of Concept Notes Approved | 48% |
| Average Project Cost | \$111,697 |

** All figures are USD*

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| PROJECTS OVERVIEW: 2013 Funds Available Estimates (3 Sessions) | | |
|---|--------------------------------------|---|
| | |  Asia-Pacific Economic Cooperation |
| Fund | Funds available for <u>Session 1</u> | Total funds available, 2013 |
| OA | 636,052 | 1,908,155 |
| TILF | 685,548 | 2,056,643 |
| ASF - General | 377,041 | 1,131,123 |
| ASF - Human Security | 425,980 | 1,277,941 |
| ASF - Health & Emergency Preparedness | 233,809 | 701,427 |
| ASF - TFAP II | 95,808 | 287,425 |
| ASF - Technology | 281,597 | 844,790 |
| ASF- Energy Efficiency | 1,729,864 | 5,189,593 |
| ASF- ANSSR | 1,507,338 | 1,507,338 |
| Sub-total for ASF | 4,651,437 | 10,939,637 |
| Total: OA, TILF, ASF | 5,973,037 | 14,904,435 |

Figures fluctuate based on contributions received, funds dispersed and monies returned.

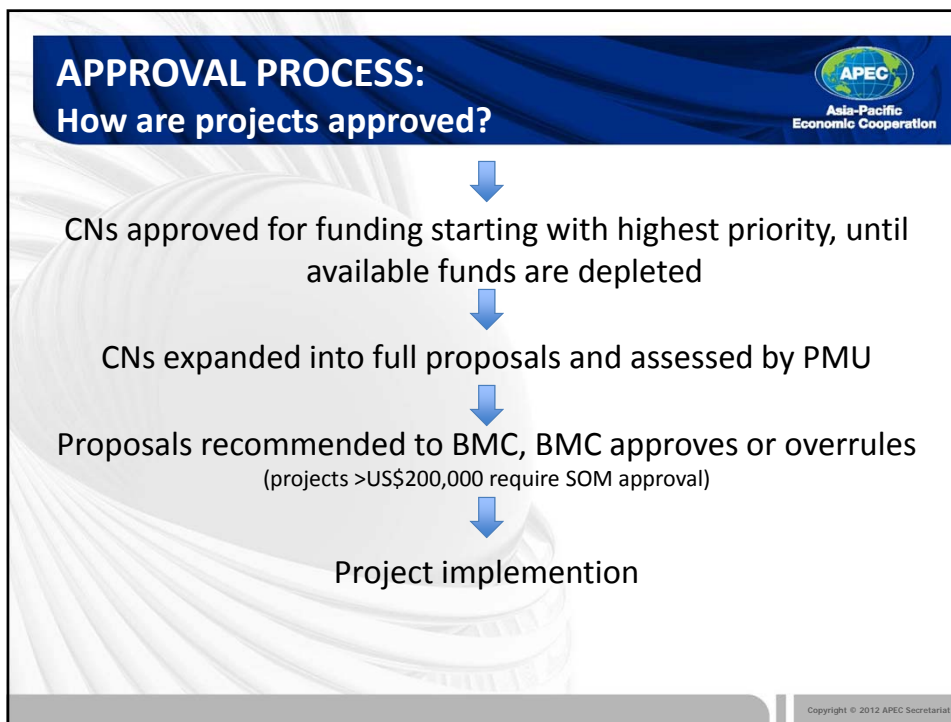
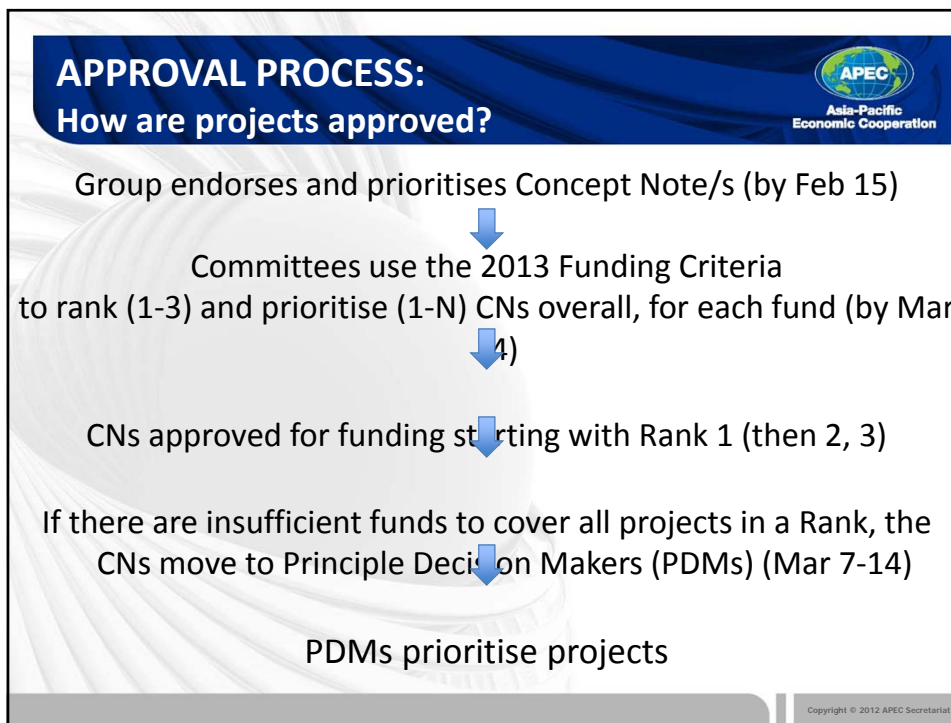
**Figures can change and are correct as of 22 January 2013*

*** All figures are USD*


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| APPROVAL PROCESS: 2013 – Dates and deadlines | |
|---|--|
|  Asia-Pacific Economic Cooperation | |
| <p>→ Session 1: Standard Concept Notes due <u>Feb 1</u> Multi-year Concept Notes due <u>Jan 15</u> Proposals Due <u>Apr</u> for Apr/May approval</p> <p>→ Session 2: Standard Concept Notes due <u>May</u> (TBC)</p> <p>→ Session 3: Standard Concept Notes due <u>Nov</u> (TBC)</p> <p>Notes:</p> <ul style="list-style-type: none"> •Deadlines expire <u>midnight, Singapore time</u> •After deadline, the PO has approx. 2 weeks to ensure CN compliance and forum endorsement •All dates and details subject to change (check website: http://www.apec.org/Projects/Applying-for-Funds.aspx) | |

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APPROVAL PROCESS


Asia-Pacific
Economic Cooperation

Funding Criteria

APEC uses Funding Criteria to decide project priority:

First projects to be considered for funding:

- **Rank 1:** demonstrates direct link to promoting regional economic integration via free and open trade and investment

Next projects to be considered for funding:

- **Rank 2:** directly support the Action Plan in the APEC Leaders' Growth Strategy


Last projects to be considered for funding:

- **Rank 3:** linked to other priorities identified by Leaders and Ministers but are less closely linked to regional economic integration via free and open trade and investment

RESOURCE: APEC Funding Criteria 2013

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APPROVAL PROCESS


Asia-Pacific
Economic Cooperation

Funding Criteria

APEC uses Funding Criteria to decide project priority:

Rank 1 topics (First to be funded: REI, Trade and Investment):

- Strengthening the Multilateral Trading System
- Promoting SMEs Development & improving access to global markets
- Enhancing Supply Chain Connectivity, incl. Infrastructure / Logistics
- Environmental Goods and Services Programme Framework activities
- Next Generation Trade and Investment Issues
- Investment and Services
- Standards, conformity assessment, technical regulations & **regulatory cooperation**
- Trade and Travel Facilitation
- **Ease of doing business**
- Information technology and digital economy
- **Implementation of APEC New Strategy for Structural Reform (ANSSR)**

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CONCEPT NOTES

Key advice

Follow all guidelines:

- Meet submission deadlines
- 3-page maximum
- At least 2 co-sponsoring economies (6 for HRD)
- **Link project to 2013 APEC Funding Criteria (in particular, Rank 1)**
- Ensure project end date is by Dec of next year
- Follow all guidelines in Guidebook

Make sure your economy participates in the ranking and prioritisation of Concept Notes.

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PROJECT RESOURCES

Forms & Resources on Website

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Project Forms and Resources

Project Guidebook

- [Guidebook on APEC Projects \(8th Edition\)](#)

Forms for Applicants

- [Concept Note Template \(approved, BMC2 2012\)](#)
- [Project Proposal Template \(approved, BMC2 2012\)](#)
- [APEC Self-Funded Project Proposal Coversheet \(approved, BMC2 2012\)](#)
- [QAF – Quality Assessment Framework \(2012\)](#)

Forms for Multi-year Project Applicants

- [MYP Concept Note Template \(approved, BMC2 2012\)](#)
- [MYP Project Proposal Template \(approved, BMC2 2012\)](#)
- [MYP Budget Template \(approved, BMC2 2012\)](#)
- [MYP Monitoring Report Template \(approved, BMC2 2012\)](#)
- [MYP Completion Report Template \(approved, BMC2 2012\)](#)

Resources for Applicants

- [Developing APEC Concept Notes](#)
- [Proposal Development Materials: Designing APEC Projects](#)
- [Funding Criteria for all APEC-Funded Projects in 2013](#)
- [Quality Criteria for Assessing APEC Projects](#)
- [Guide on Gender Criteria](#)
- [Project Quality Training Materials - Presentation, resources, examples](#)
- [Training Materials for Improved Project Quality \(TATF - Singapore 2 day workshop, April 2011\)](#)
- [Applying for APEC Funds Overview](#)

Projects

- [Overview](#)
- [Applying for Funds](#)
- [Implement Projects](#)
- [Multi Year Projects](#)
- [Funding Sources](#)
- [Forms and Resources](#)
- [Projects Database](#)
- [Contracting: Tenders and RFPs](#)

Find Out More

- [Requests for Proposals/Tenders](#)
- [Budget and Management Committee](#)
- [APEC Projects Database](#)

PROJECT RESOURCES

Further assistance



Further assistance on projects can be found:

- Through the APEC Secretariat: your Program Director or the PMU: <http://www.apec.org/ContactUs.aspx?t=Secretariat>

PMU Program Director, Nadira Mailewa: npm@apec.org

Project Development Specialist, Adam Hunt: ah@apec.org

- In the *Guidebook on APEC Projects and Proposal Development Materials*:

<http://www.apec.org/Projects/Forms-and-Resources.aspx>

- On the *AIMP Project Database* site:

http://member.aimp.apec.org/pdb_sites/default.aspx

- Through your BMC or fora delegate